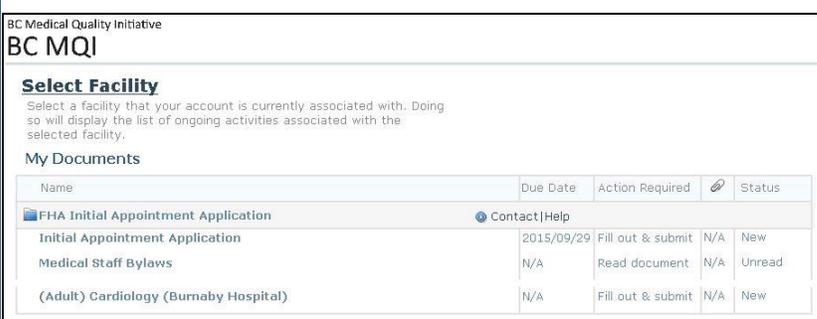# Select Another Facility in AppCentral
QUICK USER GUIDE

Accessing an application that is with another health authority

AppCentral enables you to access application forms from other Health Authorities from a single location. Once you have initiated the application process with a Health Authority using the emailed invitation you can then view the additional documents and activities at another Health Authority from the AppCentral home page.

1. To access an application invitation from another Health Authority you will see the **Select Facility** link. This link will not contain another Health Authority until you have initiated the application process.	
2. When you initiate the application process from a second health authority you will notice the **Additional documents and activities**… link is now displayed	
3. Click **Additional documents and activities…** to access an application form at another Health Authority. 4. Click the name of a Health Authority under **Affiliated Facilities** to access the documents at that facility.	