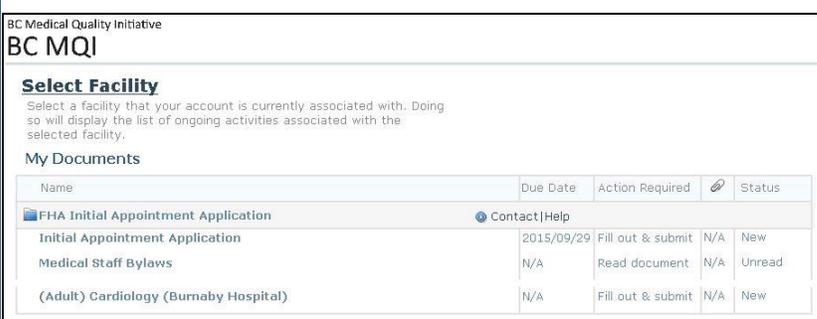


Select Another Facility in AppCentral QUICK USER GUIDE

Accessing an application that is with another health authority

AppCentral enables you to access application forms from other Health Authorities from a single location. Once you have initiated the application process with a Health Authority using the emailed invitation you can then view the additional documents and activities at another Health Authority from the AppCentral home page.

<p>1. To access an application invitation from another Health Authority you will see the Select Facility link.</p> <p>This link will not contain another Health Authority until you have initiated the application process.</p>	 <p>BC Medical Quality Initiative BC MQI</p> <p>Select Facility</p> <p>Select a facility that your account is currently associated with. Doing so will display the list of ongoing activities associated with the selected facility.</p> <p>My Documents</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Due Date</th> <th>Action Required</th> <th></th> <th>Status</th> </tr> </thead> <tbody> <tr> <td colspan="5">FHA Initial Appointment Application Contact Help</td> </tr> <tr> <td>Initial Appointment Application</td> <td>2015/09/29</td> <td>Fill out & submit</td> <td>N/A</td> <td>New</td> </tr> <tr> <td>Medical Staff Bylaws</td> <td>N/A</td> <td>Read document</td> <td>N/A</td> <td>Unread</td> </tr> <tr> <td>(Adult) Cardiology (Burnaby Hospital)</td> <td>N/A</td> <td>Fill out & submit</td> <td>N/A</td> <td>New</td> </tr> </tbody> </table>	Name	Due Date	Action Required		Status	FHA Initial Appointment Application Contact Help					Initial Appointment Application	2015/09/29	Fill out & submit	N/A	New	Medical Staff Bylaws	N/A	Read document	N/A	Unread	(Adult) Cardiology (Burnaby Hospital)	N/A	Fill out & submit	N/A	New
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(Adult) Cardiology (Burnaby Hospital)	N/A	Fill out & submit	N/A	New																						
<p>2. When you initiate the application process from a second health authority you will notice the Additional documents and activities... link is now displayed</p>	 <p>BC Medical Quality Initiative BC MQI</p> <p>Additional documents and activities...</p> <p>Take action now on (22) documents at other facilities or hospitals.</p> <p>My Documents</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Due Date</th> <th>Action Required</th> <th></th> <th>Status</th> </tr> </thead> <tbody> <tr> <td colspan="5">FHA Initial Appointment Application Contact Help</td> </tr> <tr> <td>Initial Appointment Application</td> <td>2015/09/15</td> <td>Fill out & submit</td> <td>0</td> <td>Opened</td> </tr> <tr> <td>Medical Staff Bylaws</td> <td>N/A</td> <td>Read document</td> <td>0</td> <td>Was Read</td> </tr> <tr> <td>(Adult) Cardiology</td> <td>N/A</td> <td>Fill out & submit</td> <td>0</td> <td>New</td> </tr> </tbody> </table>	Name	Due Date	Action Required		Status	FHA Initial Appointment Application Contact Help					Initial Appointment Application	2015/09/15	Fill out & submit	0	Opened	Medical Staff Bylaws	N/A	Read document	0	Was Read	(Adult) Cardiology	N/A	Fill out & submit	0	New
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<p>3. Click Additional documents and activities... to access an application form at another Health Authority.</p> <p>4. Click the name of a Health Authority under Affiliated Facilities to access the documents at that facility.</p>	 <p>Select Facility</p> <p>Click on the name of the facility you would like to work with.</p> <p>Affiliated Facilities</p> <ul style="list-style-type: none"> ISLAND HEALTH (11) documents PROVINCIAL HEALTH SERVICES AUTHORITY (6) documents VANCOUVER COASTAL HEALTH AUTHORITY (5) documents <p>Cancel Return to the home page and working with the current facility</p>																									